



# MARYMOUNT ACADEMY

5100 Côte St. Luc Road  
Montreal, Quebec, H3W 2G9  
Tel.: (514) 488-8144 Fax: (514) 488-8183



June 16th, 2023

Dear Parents and Students,

First and foremost, we would like to extend to you a warm welcome to Marymount Academy International. We hope that you are as just excited about starting at our school, as we are about receiving you and making you a part of our school community!

As you are surely starting preparations for next school year, we wanted to send you some important information to help with that process. Below you will find some important things to keep in mind:

- 1. The first day of school will be on Wednesday, August 30th. All Secondary 1 (Grade 7) and all new students (Grades 8-11) are asked to come to school *only* at 1:30pm, as this will be an **Orientation Half-Day**. Students will receive their schedule + agenda, get to meet the staff, and get a tour of the school.** The following day will be a regular school day (Day 1). All students are to report to school at the regular time, arriving at the building no later than 8:45. Please see the student information package for the detailed daily schedule.
- 2. Please read the attached Student Information Package.** It contains all the vital information about the school and will answer many of your questions. It is the same information that you will receive in the student agenda, which will be distributed at the beginning of the school year. Note that all new students will be given a school lock, so there is no need to purchase one of your own.
- 3. Please note that school fees will be payable as of September 2<sup>nd</sup>.** Remember that all money collected in school fees goes directly back to students, and are necessary for us to offer the activities and services that exist at Marymount. We accept cash, Interac, Visa or Mastercard at the main office. We also accept credit card payment over the phone. **A detailed letter concerning school fees will be attached to your welcome email.**
- 4. Our Uniform supplier is Pro-Action Uniforms.** You can order the uniform items directly on their website. Please click on the link below to start the order process:  
<http://www.proactionuniforms.com/code=MAR01>  
Parents must first create an account and then place their order. *Should your child not have their uniform items in time for the first day of school, please be sure to notify us before school starts.* In the meanwhile, students may come to school wearing a white shirt (polo or long sleeve button up shirt) and black dress pants. There is a detailed letter concerning uniforms attached to your welcome mail.



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5. Note that unlike elementary schools, there is **no specific supply list** for our school. Students are recommended to simply come with writing tools, a binder with loose-leaf and standard school items such as calculators, geometry kits, pens/pencils, etc. Teachers will be distributing necessary workbooks and textbooks in the first few days of school. Note that students will be charged later in the year for workbooks through the **Mozaik Portal**. A notice will be sent concerning workbook later in the fall.
6. If not done so already, OR for students coming from a school outside of Quebec, parents are strongly encouraged to set up an a **Mozaik Portal** Account. This portal is the official platform for student and parents to receive report cards, report absences, view term marks, and receive school invoices. Instructions on how to set up this account will be included in your welcome email.

Should you have other questions, please don't hesitate to contact us at the school. Our offices will be open until June 30<sup>th</sup>, and then re-opening on August 14<sup>th</sup>, 2023.

We are looking forward to welcoming all our students back, we look forward to getting to know the newest members of our community, and we wish you a great summer!

Sincerely,

**J. Fequet**  
**Principal**